



# **ORDINARY COUNCIL**

## **PUBLIC MINUTES**

**TUESDAY 23 AUGUST 2016 AT 1.00PM**

**Council Members >>**

The Mayor, Councillor Jenny Hill  
Councillor Russ Cook  
Councillor Verena Coombe  
Councillor Colleen Doyle  
Councillor Ann-Maree Greaney  
Councillor Paul Jacob  
Councillor Mark Molachino  
Councillor Kurt Rehbein  
Councillor Margie Ryder  
Councillor Maurie Soars  
Councillor Les Walker

At this meeting contributions made by members of the public may be recorded by way of audio recording which will be used for the purpose of developing minutes of the meeting and decision making of council. Townsville City Council is bound by the Information Privacy Act 2009 to protect the privacy of personal information.

Under Local Law 1 Section 35(3) a person must not make an audio or video recording of a local government meeting, a standing committee meeting, a special committee meeting or an advisory committee meeting unless the chairperson at the meeting gives consent in writing to the recording of the meeting.

Further information may be found on council's website at [www.townsville.qld.gov.au](http://www.townsville.qld.gov.au).

## Goals and Strategies of Townsville City Council >>

### Corporate Plan >>

---

**Goal 1:** Economic Sustainability - A strong diverse economy which provides opportunities for business and investment with an integrated approach to long term planning where the city's assets meet the community needs.

- 1.1 Create economic opportunities for Townsville to drive economic and community prosperity.
- 1.2 Maximise opportunities through engagement and partnership with stakeholder achieve a strong resilient economy.
- 1.3 Utilise the City Plan to inform the development of current and future infrastructure needs of Townsville.
- 1.4 Promote and market Townsville as a vibrant destination for commerce, entertainment and lifestyle.
- 1.5 Provide and maintain water and sewage infrastructure to ensure a functioning network.
- 1.6 Provide and maintain a leading practice integrated transport network to facilitate the sustainable growth and efficient movement of Townsville.

**Goal 2:** Environmental Sustainability - A sustainable future where our environment is valued through the protection and enhancement of our unique, natural and built environment with a commitment to reducing our environmental impact.

- 2.1 Effective management, protection and conservation of our environment to ensure a balance between built infrastructure and areas of environmental significance.
- 2.2 Implement an effective integrated demand management approach to infrastructure planning and delivery.
- 2.3 Preserve our natural environment through active management, education and compliance activities.
- 2.4 Adopt urban design principles that create a distinct sense of place, enables and informs place creation, maximises efficiency, and enhances the built and natural environment.
- 2.5 Research and implement environmental solutions utilising innovative smart technology and encourage behaviour change.

**Goal 3:** Social Sustainability - A vibrant community that is accessible, safe, healthy, creative and knowledgeable, where we embrace diversity and our sense of community.

- 3.1 Encourage active and healthy lifestyles through accessible public facilities and community initiatives.
- 3.2 Support the community's access to and participation in a range of artistic, cultural and entertainment activities.
- 3.3 Enhance wellbeing and safety in the community.
- 3.4 Enhance a knowledgeable, inclusive and connected community that embraces growth and lifelong learning.
- 3.5 Provide community infrastructure and services that support growth and meets community needs.

**Goal 4:** Responsible Governance - A well-managed, transparent and effective organisation that gives the community confidence, demonstrates financial sustainability, where our customers are satisfied with our services and our employees are proud to work here.

- 4.1 Undertake robust and accountable financial, resource and infrastructure planning and management to ensure affordable and sustainable outcomes for our community.
- 4.2 Deliver best value customer service to our community.
- 4.3 Enable innovation and technology capacity within council to drive organisational efficiencies.
- 4.4 Engage with the community to inform council decision making processes.
- 4.5 Provide inspirational leadership and contemporary management systems that drives a coordinated, motivated, highly effective and efficient organisation.
- 4.6 Commit to open transparent and accountable governance to ensure community confidence and trust in council.
- 4.7 Promote an organisational culture that values and empowers its workforce.

### ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

# MINUTES

	<b>Page</b>
<b>Petition</b>	
(i) Request to remove breeding kennels registered to 8-10 Williams Road, Alligator Creek	9020
<b>Committee Items</b>	
<b>Infrastructure Services Committee</b>	
1 Infrastructure Services Quarter 4 Performance Report	9022
2 Engineering Services - Request to Name Parks in Stockland's North Shore Burdell	9023
3 Engineering Services - Request to Name Parks in Bluewattle, Rasmussen	9024
4 Engineering Services - Open Space Asset Management Plan 2016-26	9024
5 Maintenance Services - Tender Evaluation PSA00043 Boat Ramp Management	9025
6 Maintenance Services - Tender Evaluation RPS000023 - Horticulture & Arboriculture Services	9026
<b>Community Health and Environment Committee</b>	
7 Community and Environmental Services - Date Claimer - Cyclone Sunday 2016	9027
8 Community Health and Environment Quarter 4 Performance Report	9027
9 Community Safety Advisory Committee - Terms of Reference	9028
10 Presentation - Townsville Resilient and Sustainable City (an action based model)	9028
11 New Legislation Biosecurity Act for Queensland and development of a Biosecurity Plan for the Townsville Local Government Area	9029
12 Flying Fox Management Townsville	9029
<b>Community and Cultural Development Committee</b>	
13 Community Services - Townsville City Council Reconciliation Action Plan 2015 - 2017 Quarterly Report April to June 2016	9031
14 Community Services - Cricket Australia Quad Series	9032
15 Community Services - Townsville Sailing Club - Licence to Occupy - The Strand - 2016	9032
16 Community Services - Licences - Townsville Stadium	9033
17 Community and Cultural Quarter 4 Progress Report	9034

### **Planning and Development Committee**

18	Outcome of Appeal No 2557 of 2015, Daly v Townsville City Council, 37 Daly Road, Mutarnee	9036
19	Economic Development and Strategic Projects - 2016 Building Our Regions Applications	9036
20	Strategic Planning - City Planning - Temporary Local Planning Instrument 01/2016	9038
21	Heritage and Urban Planning Report - Criterion Hotel, 10 The Strand - Application for Removal from Places of Cultural Heritage Value	9039
22	Planning and Development Quarter 4 Performance Report	9040

### **Governance and Finance Committee**

23	Queensland Futures Summit - 24 August 2016 - Brisbane	9041
24	CCR Quarterly Report- May- July 2016	9042
25	Budget Variance Report July 2016	9042
26	Corporate Governance Framework	9043
27	Governance and Finance Quarter 4 Performance Report	9043
28	Related Party Disclosure Policy	9044
29	Amendment to Concessions Schedule - Churches and Church Hall Category - Volumetric Water Charges Concession	9044
30	Amendments to Subordinate Local Law 1.12 (Operation of Temporary Entertainment Events) 2011	9045
31	Treasury Report July 2016	9045
32	Internal Audit Policy, Charter and Audit Committee Terms of Reference	9046
33	Corporate Governance Audit Committee Minutes 31 May 2016	9046
34	Audit Committee Governance Reports 31 May 2016	9047
35	Request for concession - P/N 548641	9047
36	Request for concession - p/n 211720	9048
37	Request for concession - pn 551348	9049

### **Townsville Water and Waste Committee**

38	Townsville Water & Waste - Nominations for Local Government of Queensland's Water & Sewerage Advisory Group Meetings	9050
39	Townsville Water & Waste - Cairns Townsville Mackay (CTM) Water Alliance - Meeting Minutes - June 2016	9051
40	Corporate Services -Townsville Water and Waste Quarter 4 Performance Report 2015/16	9051
41	Business Management & Compliance - Monthly Report Card - July 2016	9052
42	Townsville Waste Services - Changes to Waste and Recycling Collection Days	9052
43	Townsville Waste Services - Installation of a landfill gas flare at Hervey Range Waste Facility	9053

## **Officers Reports**

### **Community and Environment**

44 Community Services - Regional Arts Development Fund Committee Appointments 9054

### **Planning and Development**

45 Economic Development and Strategic Projects - Invitation to Suwon City 9055

### **Corporate Services**

46 Chief Executive Officer Instrument of Delegation 9055

47 Quarter 4 Corporate Performance Management Report 2015/16 9056

48 Proposed increase of annual subscription to North Queensland Local Government Association 9056

### **Townsville Water and Waste**

49 Townsville Water & Waste - Policy Amendment 9057

### **General Business**

(i) Motions for submission to Local Government Association of Queensland Annual Conference 9065

<b>REPORT</b>	<b>COUNCIL MEETING</b>
<b>DATE</b>	<b>Tuesday 23 August 2016 at 1.00pm</b>
<b>ITEMS</b>	<b>1 TO 49</b>
<b>PRESENT</b>	The Mayor, Councillor J Hill Councillor R Cook Councillor V Coombe Councillor C Doyle Councillor A Greaney Councillor P Jacob Councillor M Molachino Councillor K Rehbein Councillor M Ryder Councillor M Soars Councillor L Walker

### **Opening of Meeting and Announcement of Visitors**

The Chair, the Mayor, Councillor J Hill opened the meeting at 1.00pm and welcomed the new Chief Executive Officer, Adele Young.

### **Acknowledgement to Country**

The Chair acknowledged the traditional owners of the land, the Wulgurukaba and the Bindal people, and paid respect to the elders past, present and future generations.

### **Prayer**

Reverend Clive Brookfield of the Anglican Church delivered the following opening prayer:

Lord God Almighty, we thank you Lord for this beautiful city of Townsville. We thank you for all who give of their lives to make Townsville the vibrant city that it is. We praise you for all engaged in commerce, in agriculture, in tourism, in education, in medicine, in defence, in research and the Police. We thank you for those who care for the homeless and needy. We thank you for all those who have chosen to make Townville home. We thank you for all who give voluntarily of their time to make Townsville an exciting, friendly city for those engaged in sport, in art, in craft, in caring for the disabled, in caring for the environment.

We thank you for the Townsville City Council who support and encourage our citizens in their many different activities. Lord God, you have a vision for Townsville. We pray you to bless Jennifer and every Councillor with a united vision of how they can facilitate these many activities. I pray Lord God that working together the Councillors will rejoice in each other and serve you and the city of Townsville with one heart and one mind.

### **Apologies and Leave of Absence**

There were no apologies or leave of absence noted.

### **Confirmation of Minutes of Previous Meeting:**

**It was MOVED by Councillor V Coombe, SECONDED by Councillor M Molachino:**

"that minutes of the Ordinary Council meeting of 26 July 2016 be confirmed."

**CARRIED UNANIMOUSLY**

### **Disclosure of Interests**

- (i) Planning and Development Committee - Perceived conflict of interest - Item 20 - The Mayor, Councillor J Hill is Vice Patron of the Sporting Shooters Association
- (ii) Townsville Water and Waste Committee - Perceived conflict of interest – Item 38 – The Mayor, Councillor J Hill is currently the Acting President of LGAQ
- (iii) Infrastructure Services Committee - Material personal interest - Item 5 - Councillor M Ryder's business has some work arrangement with one of the tenderers.
- (iv) Planning and Development Committee - Perceived conflict of interest - Item 21 - The Mayor, Councillor J Hill and Councillors L Walker, M Molachino, K Rehbein, C Doyle, M Ryder, P Jacob, M Soars, R Cook, A Greaney and V Coombe received a donation from Mr Jack Gleeson.

### **Correspondence**

There was no correspondence.

### **Petitions**

- (i) **Petition - Request to remove breeding kennels registered to 8-10 Williams Road, Alligator Creek**

#### **Overview**

Councillor L Walker tabled a petition requesting the removal of breeding kennels registered to 8-10 Williams Road, Alligator Creek.

#### **Council Decision**

That the petition be referred to the Chief Executive Officer for a report to come back to the Community Health and Environment Committee.

### **Deputations**

There were no deputations.

### **Notices of Motion**

There were no notices of motion.



**Presentations**

There were no presentations.

**Mayoral Minute**

There was no Mayoral Minute.

## Committee Items

### Infrastructure Services Committee

***In accordance with section 172 of the Local Government Act 2009, Councillor M Ryder declared a material personal interest in regards to item 5.***

- (a) ***the nature of the material personal interest as described by the Councillor:***  
*Councillor M Ryder's business has some work arrangement with one of the tenderers.*
- (b) ***how the Councillor dealt with the material personal interest:***  
*Councillor M Ryder vacated the Chambers during discussion and voting on the item.*

***It was MOVED by Councillor M Molachino, SECONDED by Councillor A Greaney:***

*"that the committee recommendations to items 1 to 4 and item 6 be adopted and that item 5 be dealt with separately."*

**CARRIED UNANIMOUSLY**

*Item 5 - Maintenance Services - Tender Evaluation PSA00043 Boat Ramp Management*

***It was MOVED by Councillor M Molachino, SECONDED by Councillor K Rehbein:***

*"that the committee recommendation be adopted."*

**CARRIED UNANIMOUSLY**

## 1 Infrastructure Services Quarter 4 Performance Report

### Executive Summary

The Chief Executive Officer is required to provide a written assessment of council's Corporate and Operational Plans on a quarterly basis. The Infrastructure section of the Corporate Performance Report for Quarter 4 is presented, under separate cover.

### Officer's Recommendation

That council receive the Infrastructure section of the Corporate Performance Report for the fourth quarter of 2015/16, being the period 1 April 2016 to 30 June 2016.

### Committee Recommendation

1. That the officer's recommendation be adopted.
2. That a report be provided on the usage of external wet hire plant.

### Council Decision

**Refer to resolution preceding item 1 of the council minutes (page 9022) where council resolved that the committee recommendation be adopted.**

## 2 Engineering Services - Request to Name Parks in Stockland's North Shore Burdell

### Executive Summary

Council has received a request from the Urban Design Manager of RPS Australia Asian Pacific, on behalf of Stockland Development Pty Ltd, to name 10 parks in Stockland's North Shore, Burdell. The parks proposed for naming is the park areas identified under the approved Master Plan for North Shore.

### Officer's Recommendation

That council endorse the names proposed for the parks in North Shore, as per the table below:

Proposed Park Name	Current TCC Name	Property Number	Park Address
Lady Musgrave Park	Lady Musgrave Park	539481	7 Lady Musgrave Circuit
Osterlund Park	Dampier Park	536444	0 Dampier Crescent - fronting Osterlund Place
Marquise Park	Marquise Park	542998	65 Marquise Circuit
Yalbira Park	Yalbira Dr Open Space	545648	25 Marquise Circuit - fronting Yalbira Avenue
Kahana Park	Kahana Park	544011	1 Iona Avenue - at the start of Kahana Avenue
Discovery Park	Discovery Park	550311	2 Trevalla Entrance – within the Discovery precinct
Mode Park	Mode Open Space	548697	8 Masthead Avenue - alongside Mode Way and within the Mode precinct
Ashmore Park	Ashmore Park	536444	0 Dampier Crescent - fronting Ashmore Crescent
Solaris Park	Cira-Sunhaven Park	547270 & 547269	2 Cira Way and 48 Waterway Drive
Sunhaven Park	Sunhaven Park	550059	84 Sunhaven Boulevard – within the Sunhaven precinct

### Committee Recommendation

That this item be referred back to staff for a report on which of these areas fall under which definition of open spaces, park reserves or pocket parks.

### Council Decision

**Refer to resolution preceding item 1 of the council minutes (page 9022) where council resolved that the committee recommendation be adopted.**

### **3 Engineering Services - Request to Name Parks in Bluewattle, Rasmussen**

#### **Executive Summary**

Council has received a request from the Senior Development Manager of Defence Housing Australia's Property Provisioning Group, to name two parks in Bluewattle, Rasmussen.

#### **Officer's Recommendation**

That council endorse the names which have been proposed for the two parks in Bluewattle; including Birdwing Park and Alfresco Park.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 1 of the council minutes (page 9022) where council resolved that the committee recommendation be adopted.**

### **4 Engineering Services - Open Space Asset Management Plan 2016-26**

#### **Executive Summary**

Infrastructure Services is the custodian of Townsville City Council's Open Space-related assets, have a total replacement value in the order of \$0.5B.

To effectively and efficiently manage the services provided by these assets, an Open Space Asset Management Plan (OSAMP) has been developed for the period between the years 2016 to 2026.

This report provides a summary of the OSAMP's development, along with the attachment of the OSAMP, and recommends the renewal budget requirements for the 2016 to 2026 period.

#### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council endorse the Open Space Asset Management Plan 2016-2026.
3. That the 10 year Capital Plan budget values are adjusted to match the Open Space Asset Management Plan, from 2017/18 onwards.

#### **Committee Recommendation**

1. That officer's recommendations 1 and 2 be adopted.
2. That the 10 year Capital Plan budget values be referred to the Budget Review Committee and the budget planning process as required, as part of the next 10 year capital planning prioritisation and optimisation process.

#### **Council Decision**

**Refer to resolution preceding item 1 of the council minutes (page 9022) where council resolved that the committee recommendation be adopted.**

## **5 Maintenance Services - Tender Evaluation PSA00043 Boat Ramp Management**

### **Executive Summary**

Townsville City Council is the managing authority responsible for the maintenance of boat ramps on behalf of Department of Transport and Main Roads (DTMR) in order to ensure the efficiency of the infrastructure is maintained for the boating community. The boat ramps are grouped in packages based on geographical location except for Pallarenda which is considered in a group by itself as the maintenance works at this ramp is regularly more specific (high frequency of sand build up) than at the other ramps.

Typical maintenance activities currently being undertaken include the utilisation of high pressure low volume water blasting to remove sedimentation and organics from the facility surfaces. A number of sites (eg Pallarenda) are subject to heavier sedimentation loads and require mechanical means to clear bulk deposits from boat ramp structures. It is the intention of Townsville City Council that facilities will be inspected on a monthly basis to identify specific maintenance activities that will be required at each site. It is also likely that following disaster events (e.g. cyclone, flooding etc) that additional non-frequency based inspections will also be required.

Tender PSA00043 for the Supply of Townsville Boat Ramp Facilities Inspection and Maintenance Services was publicly advertised and closed on the 1 June 2016 with five submissions received.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council resolve to appoint Wilcox Excavations for Pallarenda and Clean It NQ for Townsville Central and Townsville North as preferred suppliers for PSA00043 for the Supply of Townsville Boat Ramp Facilities Inspection and Maintenance Services for Townsville City Council.
3. That council approve the contract term for a one year period and that the optional provision for council to offer two further one year extensions be referred back to council for decision.
4. That council resolve not to appoint an external provider for boat ramps in Townsville South area and on Magnetic Island for cleaning on a regular basis but reserves the right to review this decision for these areas at any time during the period of the contract and when circumstances change.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 1 of the council minutes (page 9022) where council resolved that the committee recommendation be adopted.**

## **6 Maintenance Services - Tender Evaluation RPS00023 - Horticulture & Arboriculture Services**

### **Executive Summary**

Townsville's urban forestry, streetscapes and urban landscapes (aka parks and open space environments) provide for a diverse range of enjoyment opportunities for residents and visitors. Subsequently in order to adequately maintain these areas, council requires access to suitably qualified and experienced suppliers for the provision of arboriculture, horticulture and other landscaping services.

This report addresses Tender RPS00023, for the establishment of a register of Prequalified Suppliers for Arboriculture Services, Horticulture Services and Minor Works, was publicly advertised and closed on the 4 May 2016 with fourteen submissions received. The contract comprises of services required both on the mainland and Magnetic Island.

The evaluation panel has completed an extensive review of the fourteen (14) eligible submissions received based on service delivery and value for money as detailed in the selection criteria and the tender documentation.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council resolve to appoint the suppliers as detailed in the recommended listing of the tender evaluation report to the Register of Pre-qualified Suppliers for the Provision of Arboriculture Services, Horticulture Services and Minor Works RPS00023 for Townsville City Council.
3. That council approve the contract term for a two year period with the optional provision for council to offer a further extension of one year.

### **Committee Recommendation**

1. That officer's recommendations 1 and 2 be adopted.
2. That council approve the contract term for a one year period with the optional provision for council to offer a further extension of one plus one years and that this be referred back to council for a decision.
3. That a quarterly report on these activities be presented to council.

### **Council Decision**

**Refer to resolution preceding item 1 of the council minutes (page 9022) where council resolved that the committee recommendation be adopted.**

## **Community Health and Environment Committee**

***It was MOVED by Councillor A Greaney, SECONDED by Councillor R Cook:***

*"that the committee recommendations to items 7 to 12 be adopted."*

**CARRIED UNANIMOUSLY**

### **7 Community and Environmental Services - Date Claimer - Cyclone Sunday 2016**

#### **Executive Summary**

Townsville City Council's annual Cyclone Sunday event scheduled for Sunday 6 November from 9am to 12pm at Strand Park is designed to provide free information and access to subject-matter experts about disaster planning, preparation, response and recovery to enable the community to make informed decisions and undertake measures to minimise the effects of cyclones and other disasters.

#### **Officer's Recommendation**

That council note the Date Claimer - Cyclone Sunday 2016 report.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 7 of the council minutes (page ) where council resolved that the committee recommendation be adopted.**

### **8 Community Health and Environment Quarter 4 Performance Report**

#### **Executive Summary**

The Chief Executive Officer is required to provide a written assessment of council's Corporate and Operational Plans on a quarterly basis. The Community Health and Environment section of the Corporate Performance Report for Quarter 4 was presented, under separate cover.

#### **Officer's Recommendation**

That council receive the Community Health and Environment section of the Corporate Performance Report for the fourth quarter of 2015/16, being the period 1 April 2016 to 30 June 2016.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 7 of the council minutes (page 9027) where council resolved that the committee recommendation be adopted.**

## **9 Community Safety Advisory Committee - Terms of Reference**

### **Executive Summary**

In the post-election council meeting held on 8 April 2016, council resolved to adopt a number of advisory committees and working groups for the new term. Advisory committees and working groups are effective vehicles to engage with the community on issues and topics related to community and council initiatives. Terms of reference are developed to ensure that the purpose and structure of these groups have clear purpose and structure.

The scope of the Community Safety Advisory Committee is to identify and advise council on current and emerging community safety and crime prevention concerns with the community.

### **Officer's Recommendation**

That council approve the terms of reference for the Community Safety Advisory Committee.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 7 of the council minutes (page 9027) where council resolved that the committee recommendation be adopted.**

## **10 Presentation - Townsville Resilient and Sustainable City (an action based model)**

### **Executive Summary**

The Integrated Sustainability Services (ISS) is an inclusive model of natural resources management, sustainability and resilience that works on delivering affordable environmental outcomes for the community, which are socially acceptable and ecologically sound. This model is action-based, meaning the only change that will happen is that which is delivered by people themselves in ways that matter to them. The model includes a Townsville 'unit of sustainability' for residents and businesses which will be explained in the presentation.

The model promotes jobs (and up-skilling), collaboration and innovative financial partnerships.

The presentation highlights this model, shares some history and addresses opportunities to develop work-based programs of sustainability and natural resources management.

### **Officer's Recommendation**

That council note the Townsville Resilient and Sustainable City (an action based model) presentation.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 7 of the council minutes (page 9027) where council resolved that the committee recommendation be adopted.**



## **11 New Legislation *Biosecurity Act* for Queensland and development of a Biosecurity Plan for the Townsville Local Government Area**

### **Executive Summary**

Changes to Queensland biosecurity legislation have recently come into effect. As of the 1 July 2016 the *Biosecurity Act 2014* has replaced the Land Protection (Pest and Stock Route Management) Act 2002.

Biosecurity is the protection of the economy, the environment and the community from pest plants and animals, diseases and contaminants. Biosecurity is critical to market access and the protection of our primary industries. It also safeguards Queensland's natural assets, our health and our way of life.

For council to become compliant with the new legislation a Biosecurity Plan for the Townsville Local Government Area needs to be developed. Integrated Sustainability Services is developing the Townsville Local Government Area Biosecurity Plan to ensure council is complying with the *Biosecurity Act 2014*.

### **Officer's Recommendation**

That council support the development and implementation of the Townsville Local Government Area Biosecurity Plan.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 7 of the council minutes (page 9027) where council resolved that the committee recommendation be adopted.**

## **12 Flying Fox Management Townsville**

### **Executive Summary**

Townsville City has a long association with flying foxes visiting gardens and day roosts across the city. Daily dispersals from the Palmetum are currently being conducted with the specific objective of either nudging or shifting the flying foxes away from the main pathways. This daily dispersal has been a "learn by doing" and capacity building process for both ISS and Maintenance Services and follows a significant body of research in accord with recommendations from the Ecosure – "Management Options for Palmetum Flying Fox Roost", Townsville – March 2016. Flying foxes are a critical component of local and regional ecology and biodiversity in Australia, Queensland and Townsville. Flying Foxes are likely to choose habitats and roost sites in particular that have the comfort characteristics that humans look for – shade, water and socialisation which creates a complex problem for management.

### **Officer's Recommendation**

1. That council adopt the Statement of Intent and receive the Ecosure Management Options for Palmetum Flying fox Roost (attached to the Report to Council);
2. That council adopt the Roost Management Plan for Palmetum and associated notification processes for Palmetum (dispersal) and Dan Gleeson (nudging only);
3. That council develop a city-wide Roost Management Plan (Townsville) in order to obtain a permit under the *Nature Conservation Act 1992* for managing flying foxes across the city and retains flying foxes as iconic, tourist and ecological fauna of Townsville whilst increasing council's capacity to act in high value parklands and/or urban-residential areas;
4. That council locate a suitable habitat that can either replace or augment existing roosts and non-desirable sites; and
5. That council develop and foster cost effective monitoring, research, citizen science and regional approaches as well as developing a communications and education plan for managing residential and commercial expectations.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 7 of the council minutes (page 9027) where council resolved that the committee recommendation be adopted.**

## **Community and Cultural Development Committee**

**It was *MOVED* by Councillor C Doyle, *SECONDED* by Councillor A Greaney:**

*"that the committee recommendations to items 13, 14, 16 and 17 be adopted and that item 15 be dealt with separately."*

**CARRIED UNANIMOUSLY**

*Item 15 - Community Services - Townsville Sailing Club - Licence to Occupy - The Strand - 2016*

**It was *MOVED* by the Mayor, Councillor J Hill, *SECONDED* by Councillor L Walker:**

*'that this item be referred back to committee for points of clarification.'*

**CARRIED UNANIMOUSLY**

*The Mayor, Councillor J Hill requested that Planning staff be included in the discussions. Councillor Hill requested the Councillors to put their questions in writing to the relevant staff, through the Chair.*

### **13 Community Services - Townsville City Council Reconciliation Action Plan 2015 - 2017 Quarterly Report April to June 2016**

#### **Executive Summary**

The report for the April to June 2016 quarter which describes the achievements and progress to date relating to the actions and deliverables within the Townsville City Council Reconciliation Action Plan 2015 - 2017.

#### **Officer's Recommendation**

That council note the April to June 2016 Quarterly Report on the progress of the Townsville City Council Reconciliation Action Plan 2015 - 2017.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 13 of the council minutes (page 9031) where council resolved that the committee recommendation be adopted.**

## **14 Community Services - Cricket Australia Quad Series**

### **Executive Summary**

Tony Ireland Stadium will be hosting its tenth significant national or international cricket event / series during August with the staging of the '2016 Quadrangular A series'. The event will involve the Australia A, South Africa A, India A, and the NPS (Australian National Performance squad) teams.

These teams will be in Townsville for majority of August playing in seven games held over ten playing days (a four day test match, and 6 One Day Internationals - ODI's). Four of the ODI's will be played on consecutive weekends during August which is sure to attract Townsville's 'cricket tragics'.

The event is anticipated to generate more than 1,500 bed nights in local accommodation for teams and officials alone, and many more from spectators coming throughout the region.

The series of matches will also be live streamed around the world on 'www.cricket.com.au' and is expected to draw strong ratings, given that India and South Africa are participating in the series, providing great exposure to the venue and the city.

Tony Ireland Stadium has now hosted a World Cup, ICC One Day Internationals, and ICC Twenty 20 fixtures, with a future test match the next objective for the venue.

### **Officer's Recommendation**

That council note the information about the Cricket Australia 2016 Quadrangular A Series.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 13 of the council minutes (page 9031) where council resolved that the committee recommendation be adopted.**

## **15 Community Services - Townsville Sailing Club - License to Occupy - The Strand - 2016**

### **Executive Summary**

Council approval has previously been given for the establishment of non-exclusive Licenses to Occupy with community groups in order to enable their use of council controlled spaces.

Licenses to Occupy formalise the conditions under which community groups are able to make use of these spaces.

The Townsville Sailing Club trains and competes at The Strand and occupies a privately owned clubhouse adjacent to Tobruk Pool. The club seeks to enter into a License to Occupy agreement over a section of the beach located at The Strand, in front of Tobruk Pool (Lot 3 on SP255434) for a term of five years in order to provide a space to locate and launch smaller sail boats during club activities.

### **Officer's Recommendation**

That council approve the issuing of a License to Occupy agreement enabling the Townsville Sailing Club to utilise a section of The Strand in front of Tobruk Pool (involving Lot 3 on SP255434) for a term of five years.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 13 of the council minutes (page 9031) where council resolved the following:**

**that this item be referred back to committee for points of clarification.**

## **16 Community Services - Licences - Townsville Stadium**

### **Executive Summary**

Council approval has previously been given for the establishment of non-exclusive Licenses with community groups in order to enable their use of council controlled spaces.

Licenses formalise the conditions under which community groups are able to make use of these spaces.

Townsville Stadium has seven resident community sport groups that utilise the venue delivering training and competition opportunities to the city's residents.

Five of these groups (Vikings Futsal, Townsville City Netball, Monsoons Volleyball, Townsville Badminton, and Sporting Wheelies) were previous user groups from the now discontinued Fit for Life Centre.

These groups operate under license agreements at Townsville Stadium and it is intended that these arrangements continue.

### **Officer's Recommendation**

That council approve the issuing of License Agreements to enable the following community sport groups to utilise the Townsville Stadium for a term of five years.

- Vikings Futsal
- Townsville City Netball
- Monsoons Volleyball
- Townsville Badminton
- Sporting Wheelies
- Uniting Community Care
- Genesis Fitness

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 13 of the council minutes (page 9031) where council resolved that the committee recommendation be adopted.**

## **17 Community and Cultural Quarter 4 Progress Report**

### **Executive Summary**

The Chief Executive Officer is required to provide a written assessment of council's Corporate and Operational Plans on a quarterly basis. The Community and Cultural Development section of the Corporate Performance Report for Quarter 4 is presented, under separate cover.

### **Officer's Recommendation**

That council receive the Community and Cultural Development section of the Corporate Performance Report for the fourth quarter of 2015/16, being the period 1 April 2016 to 30 June 2016.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 13 of the council minutes (page 9031) where council resolved that the committee recommendation be adopted.**

## Planning and Development Committee

**In accordance with section 173 of the Local Government Act 2009, the Mayor, Councillor J Hill declared a perceived conflict of interest in regards to item 20.**

- (a) the name of the councillor who has the real or perceived conflict of interest:**  
*The Mayor, Councillor J Hill*
- (b) the nature of the conflict of interest as described by the Councillor:**  
*The Mayor, Councillor J Hill is Vice Patron of the Sporting Shooters Association.*
- (c) how the Councillor dealt with the real or perceived conflict of interest:**  
*The Councillor determined that she could reasonably be perceived to have a conflict of interest in this matter before the meeting, however considered her position and was of the opinion that she could participate in debate and vote on the matter in the public interest.*
- (d) if the Councillor voted on the issue – how the Councillor voted:**  
*The Councillor voted as per the officer's recommendation.*
- (e) how the majority of persons who were entitled to vote at the meeting voted on the matter.**  
*The majority of persons entitled to vote at the meeting voted as per the officer's recommendation.*

**In accordance with section 173 of the Local Government Act 2009, the Mayor, Councillor J Hill and Councillors L Walker, M Molachino, K Rehbein, C Doyle, M Ryder, P Jacob, M Soars, R Cook, A Greaney and V Coombe declared a perceived conflict of interest in regards to item 21.**

- (a) the name of the councillors who have the perceived conflict of interest:**  
*The Mayor, Councillor J Hill and Councillors L Walker, M Molachino, K Rehbein, C Doyle, M Ryder, P Jacob, M Soars, R Cook, A Greaney and V Coombe.*
- (b) the nature of the conflict of interest as described by the Councillors:**  
*The Councillors received a donation from Mr Jack Gleeson.*
- (c) how the Councillors dealt with the perceived conflict of interest:**  
*The Councillors dealt with the conflict by disclosing the perceived conflict of interest and proposing to exclude themselves from the meeting throughout consideration of the item, but noted that this would leave the meeting without a quorum and therefore in reliance upon Section 173(6) of the Local Government Act 2009, remained in the meeting and participated in the discussion about and voting upon the item.*
- (d) if the Councillors voted on the issue – how the Councillors voted:**  
*The Councillors voted as per the Committee Recommendation.*
- (e) how the majority of persons who were entitled to vote at the meeting voted on the matter.**  
*The majority of persons entitled to vote at the meeting voted as per the Committee Recommendation.*

**It was MOVED by Councillor L Walker, SECONDED by Councillor M Molachino:**

*"that the committee recommendations to items 18 to 22 be adopted."*

**CARRIED UNANIMOUSLY**

## **18 Outcome of Appeal No 2557 of 2015, Daly v Townsville City Council, 37 Daly Road, Mutarnee**

### **Executive Summary**

An applicant Notice of Appeal was filed in the Planning and Environment Court in Brisbane on 26 June 2015. The Appeal was against a decision made by council officers, under delegation of authority, to refuse a Development Application for a Development Permit for Reconfiguring a Lot (RC14/0096) (1 Lot into 5 Lots) at 37 Daly Road, Mutarnee.

The matter proceeded to a court ordered mediation on 24 February 2016, where council officers (under delegation of authority) agreed to consent to the reconfiguration of two lots (instead of five) subject to the imposition of reasonable and relevant conditions.

This matter is now at an end.

### **Officer's Recommendation**

That council receive this report and note the outcome of Appeal No 2557 of 2015.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 18 of the council minutes (page 9035) where council resolved that the committee recommendation be adopted.**

## **19 Economic Development and Strategic Projects - 2016 Building Our Regions Applications**

### **Executive Summary**

In April 2016, Townsville City Council submitted two Expressions of Interest under the Queensland Government's Building Our Regions program. These sought funding for the following two projects:

1. Southern Suburbs Sewerage Main; and
2. Stuart Waste Facility Upgrade (Resource Recovery and Transfer Station).

The Queensland Government has subsequently recommended that both projects proceed to the detailed application stage of the Building Our Regions program. Accordingly, and pending council's endorsement, detailed applications for the Southern Suburbs Sewerage Main and Stuart Waste Facility Upgrade projects have been provisionally submitted for funding under the Building Our Regions program.

Submissions under the Building Our Regions program are capped to \$5 Million. Both projects are included in council's provisional capital works plan.



### **Officer's Recommendation**

1. That council endorse the lodging of detailed applications, under the Building Our Regions Program Round Two, for the following infrastructure projects:  
  
Priority One - Southern Suburbs Sewerage Main – the detailed application will seek funding of \$5 million to contribute to a total project budget of \$24,289,050 (council will contribute the remaining \$19,289,050); and  
  
Priority Two - Stuart Waste Facility Upgrade (Resource Recovery and Transfer Station) – the detailed application will seek funding of \$4,925,500 to contribute to a total project budget of \$9,851,000 (council will contribute the remaining \$4,925,500).
2. That council confirm, in accordance with Building Our Regions Program requirements, that it is committed to the delivering of the Southern Suburbs Sewerage Main and Stuart Waste Facility Upgrade projects, and will provide funding contributions of \$19,289,050 and \$4,925,500 respectively.
3. That council confirm that it is committed to the management and costs associated with the ongoing operation and maintenance of the Southern Suburbs Sewerage Main and Stuart Waste Facility Upgrade projects.

### **Committee Recommendation**

1. That council endorse the lodging of detailed applications, under the Building Our Regions Program Round Two, for the following infrastructure projects:  
  
Priority One - Stuart Waste Facility Upgrade (Resource Recovery and Transfer Station) – the detailed application will seek funding of \$4,925,500 to contribute to a total project budget of \$9,851,000 (council will contribute the remaining \$4,925,500); and  
  
Priority Two - Southern Suburbs Sewerage Main – the detailed application will seek funding of \$5 million to contribute to a total project budget of \$24,289,050 (council will contribute the remaining \$19,289,050).
2. That officer's recommendations 2 and 3 be adopted.

### **Council Decision**

**Refer to resolution preceding item 18 of the council minutes (page 9035) where council resolved that the committee recommendation be adopted.**

## **20 Strategic Planning - City Planning - Temporary Local Planning Instrument 01/2016**

### **Executive Summary**

A Temporary Local Planning Instrument (TLPI) has been prepared to manage the risks associated with new development being located within close proximity to existing rifle ranges and the pistol club within Townsville which could jeopardise the ongoing operation of these facilities. The TPLI proposes new provisions to protect their ongoing operation in the short term, whilst an amendment to the planning scheme can be progressed.

Once the TLPI is adopted it will be effective for a period of 12 months. During the 12 month period a major amendment to the Townsville City Plan is intended which will introduce provisions to protect the operations of the facilities on an ongoing basis.

At present, and as an unintended consequence of the new Townsville City Plan 2014, a single dwelling can be self-assessable or exempt development on land adjoining such facilities.

A TLPI is recommended because there is:

- (i) a potential for significant risk to the community in allowing residential development to occur too close to such facilities;
- (ii) a potential for significant economic impact if such facilities were close because of safety issues identified in (i) above; and
- (iii) the delay in progressing a normal planning scheme amendment process would increase the risk of (i) and (ii) above.

### **Officer's Recommendation**

1. That council resolve, pursuant to section 117(1), Part 5 of the *Sustainable Planning Act 2009*, to prepare a proposed Temporary Local Planning Instrument for the Townsville City Plan as set out in Attachment 1 of the Report to Council
2. That council resolve, pursuant to section 117(1), Part 5 of the *Sustainable Planning Act 2009*, to write to the Minister requesting consideration of the proposed Temporary Local Planning Instrument.
3. That council resolve, pursuant to section 117(1), Part 5 of the *Sustainable Planning Act 2009* and subject to receiving administrative advice from the Minister, to adopt the proposed Temporary Local Planning Instrument and authorise the Chief Executive Officer to finalise administrative matters to complete the Temporary Local Planning Instrument.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 18 of the council minutes (page 9035) where council resolved that the committee recommendation be adopted.**

## **21 Heritage and Urban Planning Report - Criterion Hotel, 10 The Strand - Application for Removal from Places of Cultural Heritage Value**

### **Executive Summary**

Council received an application on 27 May 2016 from Gleeson Properties Pty Ltd to remove the property known as 'The Criterion Hotel', located at 10 The Strand from council's register of Places of Cultural Heritage Value included within Townsville City Plan.

Listing of a property in Schedule 7 of Townsville City Plan 'Places of Cultural Heritage Value' serves to retain, conserve and protect Townsville's cultural heritage, as outlined in the Cultural heritage overlay code (Section 8.2.4).

The proposal to remove The Criterion Hotel from Places of Cultural Heritage Value would eliminate development constraints under the overlay code and potentially allow for its demolition, removal and alteration without council approval.

To remove a site from the Places of Cultural Heritage Value would constitute an amendment to the planning scheme. Dependent on the level of public consultation and State involvement that has occurred; the change could constitute either a major amendment or a minor amendment.

Without prior public consultation it would be considered a major amendment and require consideration and sign-off by the Minister for Planning. With prior public consultation it could be considered a minor amendment and not require for their consideration by the Minister for Planning.

It is considered that valid arguments both for and against the removal of The Criterion Hotel from Places of Cultural Heritage Value have been put forward, and accordingly it is considered appropriate in this instance to consult with the community to ascertain whether there is any significant concern with its removal from the listing in the Places of Cultural Heritage Value

### **Officer's Recommendation**

That council publically notify the application from the developer to remove The Criterion Hotel from Schedule 7 of Townsville City Plan 'Places of Cultural Heritage Value', to better understand the community's views, prior to council making a final decision.

### **Committee Recommendation**

1. That the officer's recommendation be adopted.
2. That a communication plan be developed and forwarded to the Councillors.

### **Council Decision**

**Refer to resolution preceding item 18 of the council minutes (page 9035) where council resolved that the committee recommendation be adopted.**

## **22 Planning and Development Quarter 4 Performance Report**

### **Executive Summary**

The Chief Executive Officer is required to provide a written assessment of council's Corporate and Operational Plans on a quarterly basis. The Planning and Development section of the Corporate Performance Report for Quarter 4 is presented, under separate cover.

### **Officer's Recommendation**

That council receive the Planning and Development section of the Corporate Performance Report for the fourth quarter of 2015/16, being the period 1 April 2016 to 30 June 2016.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 18 of the council minutes (page 9035) where council resolved that the committee recommendation be adopted.**

## **Governance and Finance Committee**

***It was MOVED by Councillor V Coombe, SECONDED by Councillor C Doyle:***

*"that the committee recommendations to items 23 to 37 be adopted."*

**CARRIED UNANIMOUSLY**

***Councillor V Coombe commended item 24 to everybody.***

*Item 28 - Related Party Disclosure Policy*

### ***Amendment to Council Decision***

***It was MOVED by the Mayor, Councillor J Hill, SECONDED by Councillor V Coombe:***

*"That item 28 be referred back to committee for further review."*

**CARRIED UNANIMOUSLY**

## **23 Queensland Futures Summit - 24 August 2016 - Brisbane**

### **Executive Summary**

The Queensland Futures Summit will be held on Wednesday 24 August 2016 at the Brisbane Convention and Exhibition Centre. The topics that will be discussed at the Summit are:

- Positioning Queensland as a Research and Education Powerhouse;
- Robotic Revolution;
- Growing Regional Queensland; and
- Secrets of Innovation Success.

### **Officer's Recommendation**

1. That council approve the attendance of Councillor M Soars to attend the Queensland Futures Summit will be held 24 August 2016 in Brisbane.
2. That council approve travel and in accordance with section 162(1)(e) of the *Local Government Act 2009* and grant leave of absence to Councillor M Soars for Wednesday 24 August 2016 to attend the Queensland Futures Summit.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

## **24 CCR Quarterly Report- May- July 2016**

### **Executive Summary**

This report is provided for information only and contains information on:

- Customer Service and Call Centre Performance- May- July
- CRM –Customer Request Management performance (TCC wide) March- July.
- Information on campaign activity for Marketing and Communication May- July
- Digital Platforms performance. May- July
- Together Townsville (April- June 2016)

The period covered by this report is May, June and July 2016. The next report is due in November 2016.

### **Officer's Recommendation**

That council note this Communication and Customer Relations Quarterly Report May - July 2016 report.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

## **25 Budget Variance Report July 2016**

### **Executive Summary**

On behalf of the Chief Executive Officer, the Director Corporate Services will present and discuss the Budget Variance Report for the whole of council for July 2016, pursuant to section 204 of the *Local Government Regulation 2012*.

Council's operating position at the end of July 2016 is on budget with only a minor variance of \$100K above the budgeted surplus of \$126.4M.

Expenditure on council's capital program is \$2.6M below budget at the end of July 2016.

The Director Corporate Services will circulate separately to the Agenda the Budget Variance Report for July 2016 which provides analysis of operating and capital revenue and expenditures for each Core Service of council.

### **Officer's Recommendation**

That council note the financial report for July 2016 and budget variance explanations, pursuant to section 204 of the *Local Government Regulation 2012*.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

## **26 Corporate Governance Framework**

### **Executive Summary**

Townsville City Council developed a Corporate Governance Framework that was adopted by council on 28 August 2012. A review of the Framework has been completed to ensure compliance with legislation and best practice democratic local government. The Framework is not a policy or statement of intent, but rather a document which outlines council's governance policies and practices. It provides readers with an overview of the governance program that has been put in place in order to assist elected members, management and employees in meeting their governance responsibilities.

### **Officer's Recommendation**

That council adopt the revised Townsville City Council Governance Framework.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

## **27 Governance and Finance Quarter 4 Performance Report**

### **Executive Summary**

The Chief Executive Officer is required to provide a written assessment of council's Corporate and Operational Plans on a quarterly basis. The Governance and Finance section of the Corporate Performance Report for Quarter 4 is presented, under separate cover.

### **Officer's Recommendation**

That council receive the Governance and Finance section of the Corporate Performance Report for the fourth quarter of 2015/16, being the period 1 April 2016 to 30 June 2016.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

## **28 Related Party Disclosure Policy**

### **Executive Summary**

The Related Party Disclosures policy applies to related party transactions which occur between council and a related party. Council will implement a system and processes to identify, monitor and disclose related party transactions to manage the risk of non-compliance with the related party disclosure objectives of the Australian Accounting Standards.

### **Officer's Recommendation**

That council adopt the Related Party Disclosure policy.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved the following:**

**That item 28 be referred back to committee for further review.**

## **29 Amendment to Concessions Schedule - Churches and Church Hall Category - Volumetric Water Charges Concession**

### **Executive Summary**

At its meeting on 6 July 2016 council considered the 260 pages of information detailing the 2016/17 Operational Plan and Budget, and made various resolutions adopting recommendations based upon that material. One of the accompanying documents considered as part of this process was the Concessions Schedule for the 2016-17 financial year which lists a percentage value of concessions that will be granted by council resolution, under certain circumstances, to eligible entities that make an application for a concession under the Charitable and Community Organisations Rates & Charges Concession Policy. The Concessions Schedule is an associated document to that policy.

There has been an error recorded in the Concessions Schedule specifically relating to the percentage of volumetric water charges concession for churches and church halls. The percentage value of volumetric water charges concession for the churches and church halls category was incorrectly recorded as 15% in the 2016/17 Concessions Schedule. The value of the volumetric water charges concession for Churches and Church halls was 55% in the 2015/16 year and should remain at 55% for the 2016/17 year.

The Concessions Schedule requires amendment in this category pertaining to the percentage of volumetric water charges concession. The Charitable and Community Organisations Rates & Charges Concession Policy, at section 6.4, provides that a Concessions Schedule will be maintained. There is also a provision at 6.4 of the Policy that allows for the Concessions Schedule to be amended at any time during a financial year by resolution of council.

### **Officer's Recommendation**

1. That council resolve to amend the Concessions Schedule in the category of Churches and Church halls for volumetric water charges concession from the erroneous 15% to the correct value of 55% for the 2016/17 year.
2. That council resolve the document labelled *Concessions Schedule 2016-17*, attached to the Report to Council, be updated in Appendix 7a of the Operational Plan and Budget 2016/17.



**Committee Recommendation**

That the officer's recommendation be adopted.

**Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

**30 Amendments to Subordinate Local Law 1.12 (Operation of Temporary Entertainment Events) 2011**

**Committee Recommendation**

That this item be withdrawn.

**Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

**31 Treasury Report July 2016**

**Executive Summary**

Attached to the Report to Council is an internal treasury report to provide council with information on cash, investments and debt. The report informs council on its monthly cash position.

**Officer's Recommendation**

That council note the treasury report for July 2016 and the information contained therein.

**Committee Recommendation**

That the officer's recommendation be adopted.

**Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

### **32 Internal Audit Policy, Charter and Audit Committee Terms of Reference**

#### **Executive Summary**

On an annual basis the Audit Committee reviews the Internal Audit Policy and Committee Terms of Reference. This was confirmed at its meeting on 31 May 2016. There were no material changes to both documents and it was therefore resolved that the policy and Terms of Reference be referred to the Governance and Finance Committee for adoption.

#### **Officer's Recommendation**

1. That the Internal Audit Policy be adopted.
2. That the Audit Committee Terms of Reference be adopted.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

### **33 Corporate Governance Audit Committee Minutes 31 May 2016**

#### **Executive Summary**

Please find the minutes of the Audit Committee meeting held on 31 May 2016 attached to the agenda item.

#### **Officer's Recommendation**

That council receive the minutes of the Audit Committee meeting held on 31 May 2016.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

## **34 Audit Committee Governance Reports 31 May 2016**

### **Executive Summary**

Please find the Corporate Governance reports of the Audit Committee meeting held on 31 May 2016 attached to the agenda item.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council receive the Corporate Governance reports of the Audit Committee meeting held on 31 May 2016.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

## **35 Request for concession - P/N 548641**

### **Executive Summary**

A request has been received for a volumetric water concession for a retirement and lifestyle village located at property number 548641. The property was vacant until mid-2015 when the construction of a 77 individual villa lifestyle village which provides comfortable and assisted living arrangements for aged and/or retired members of the community was completed. The retirement village has been operational for a period of approximately 12 months. Townsville City Council provides concessions under certain criteria as defined in the Concessions Schedule.

The entity that owns the land and operates the facility is not a community or not-for-profit organisation and therefore will not be entitled to a general rate concession however; council does offer a 55% volumetric water concession to lifestyle and retirement villages as defined in the associated Concessions Schedule.

### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council resolve to grant a 55% volumetric water concession for the property number 548641 from the date of effect of 22 June 2016 (date of concession application).
3. That council resolve that the concession will continue to be granted until such time that the land use changes, a change of ownership is received for the property or council decides otherwise.

### **Committee Recommendation**

That the officer's recommendation be adopted.

## **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

### **36 Request for concession - p/n 211720**

#### **Executive Summary**

A request has been received from for a concession for the general rate for property number 211720. The property has recently been purchased in June 2016 by a not-for-profit organisation for the purpose of providing a child care facility. The application has been made under council's concessions policy specifically in relation to a not-for-profit community organisation.

#### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council resolve to grant a concession for the general rate for the property number 211720 and that the concession include general rates from the date of transfer of ownership detailed on the ownership transfer documentation when received from the Department of Natural Resources and Mines; and
3. That council resolve that the concession will continue to be granted until such time that the land use changes or change of ownership for the property is recorded or council decides otherwise.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

### **37 Request for concession - pn 551348**

#### **Executive Summary**

A request has been received from for a concession for the general rate for property number 551348. The application has been made under council's concessions policy specifically in relation to a not-for-profit community organisation.

#### **Officer's Recommendation**

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with sections 171 and 200 (5) of the *Local Government Act 2009* and that the document remain confidential unless council decides otherwise by resolution.
2. That council resolve to grant a concession for the general rates for the property number 551348 and that the concession to include general rates from the 1/7/2016.
3. That council resolve that the concession will continue to be granted until such time that the land use changes, a change to the lease agreement for the property is recorded or council decides otherwise.

#### **Committee Recommendation**

That the officer's recommendation be adopted.

#### **Council Decision**

**Refer to resolution preceding item 23 of the council minutes (page 9041) where council resolved that the committee recommendation be adopted.**

## Townsville Water and Waste Committee

***In accordance with section 173 of the Local Government Act 2009, the Mayor, Councillor J Hill declared a perceived conflict of interest in regards to item 38.***

**(a) *the name of the councillor who has the real or perceived conflict of interest:***

*The Mayor, Councillor J Hill*

**(b) *the nature of the conflict of interest as described by the Councillor:***

*The Mayor, Councillor J Hill is currently the Acting President of LGAQ.*

**(c) *how the Councillor dealt with the real or perceived conflict of interest:***

*The Councillor determined that she could reasonably be perceived to have a conflict of interest in this matter before the meeting, however considered her position and was of the opinion that she could participate in debate and vote on the matter in the public interest.*

**(d) *if the Councillor voted on the issue – how the Councillor voted:***

*The Councillor voted as per the officer's recommendation.*

**(e) *how the majority of persons who were entitled to vote at the meeting voted on the matter.***

*The majority of persons entitled to vote at the meeting voted as per the officer's recommendation.*

***It was MOVED by Councillor P Jacob, SECONDED by Councillor M Soars:***

*"that the committee recommendations to items 38 to 43 be adopted."*

**CARRIED UNANIMOUSLY**

## **38 Townsville Water & Waste - Nominations for Local Government of Queensland's Water & Sewerage Advisory Group Meetings**

### **Executive Summary**

The Local Government Association of Queensland (LGAQ) have established a Water and Sewerage Advisory Group and are seeking expressions of interest from elected members and council officers to be on this Advisory Group. The Director Townsville Water and Waste is seeking endorsement to nominate himself and the Chair of this committee for expressions of interest for the Advisory Group.

### **Officer's Recommendation**

1. That council nominate the Chair of the Townsville Water and Waste Committee, Councillor P Jacob and the Director Townsville Water and Waste for expressions of interest for the Local Government Association of Queensland's Water and Sewerage Advisory Group.
2. That council approve the attendance of Councillor P Jacob at the Local Government of Queensland's Water and Sewerage Advisory Group Meetings in Brisbane in 2016.
3. That, in accordance with *section 162(1)(e) of the Local Government Act 2009*, council grant leave of absence to Councillor P Jacob to allow his attendance at the Local Government of Queensland's Water and Sewerage Advisory Group meetings in Brisbane in 2016.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 38 of the council minutes (page 9050) where council resolved that the committee recommendation be adopted.**

**39 Townsville Water & Waste - Cairns Townsville Mackay (CTM) Water Alliance - Meeting Minutes - June 2016**

**Executive Summary**

Townsville Water entered into a formal water alliance with Cairns and Mackay Regional Councils in December 2009. The objectives of the alliance are to achieve efficiencies through a combined approach to improve service levels, share resources and jointly meet the challenges of reform within the water industry.

The Cairns Townsville Mackay (CTM) Water Alliance Executive Committee meet three times a year and minutes from these meetings are presented to the Townsville Water and Waste Committee for their information. The meeting minutes from the last CTM meeting on 10 June 2016 is attached to the Report to Council.

**Officer's Recommendation**

That council note the minutes of the Cairns Townsville Mackay Water Alliance meeting held on 10 June 2016 in Mackay.

**Committee Recommendation**

That the officer's recommendation be adopted.

**Council Decision**

**Refer to resolution preceding item 38 of the council minutes (page 9050) where council resolved that the committee recommendation be adopted.**

**40 Corporate Services -Townsville Water and Waste Quarter 4 Performance Report 2015/16**

**Executive Summary**

The Chief Executive Officer is required to provide a written assessment of council's Corporate and Operational Plans on a quarterly basis. The Townsville Water and Waste section of the Corporate Performance Report for Quarter 4 is presented, under separate cover.

**Officer's Recommendation**

That council receive the Townsville Water and Waste section of the Corporate Performance Report for the fourth quarter of 2015/16, being the period 1 April 2016 to 30 June 2016.

**Committee Recommendation**

That the officer's recommendation be adopted.

**Council Decision**

**Refer to resolution preceding item 38 of the council minutes (page 9050) where council resolved that the committee recommendation be adopted.**

## **41 Business Management & Compliance - Monthly Report Card - July 2016**

### **Executive Summary**

Townsville Water and Townsville Waste's monthly report cards containing year to date operating results for 2016/17 are submitted for the month of July 2016.

### **Officer's Recommendation**

That council note the report cards from Townsville Water and Townsville Waste for the month of July 2016.

### **Committee Recommendation**

That the officer's recommendation be adopted.

### **Council Decision**

**Refer to resolution preceding item 38 of the council minutes (page 9050) where council resolved that the committee recommendation be adopted.**

## **42 Townsville Waste Services - Changes to Waste and Recycling Collection Days**

### **Executive Summary**

Townsville Waste Services provides waste and recycling bin collection services to over 76,000 properties within the Townsville Local Government Area. From time to time it is necessary to make adjustments to the collection days in order to maintain efficiency of operations and optimal use of resources.

This report seeks to refine the waste and recycling collection services provided in selected areas of Townsville. This will mean a change of collection day for approximately 390 residential properties and a change of recycling week for approximately 1300 residential properties.

The changes are proposed to take effect in October 2016. A communication strategy to assist residents adjust to the change has been developed.

### **Officer's Recommendation**

That council acknowledges the proposed changes to the waste and recycling truck collection routes and endorses the communication strategy.

### **Committee Recommendation**

That the Director document a business case for the proposed change to waste and recycling collection days, hold a workshop for Councillors and then bring a report back to a future council meeting.

### **Council Decision**

**Refer to resolution preceding item 38 of the council minutes (page 9050) where council resolved that the committee recommendation be adopted.**



**43 Townsville Waste Services - Installation of a landfill gas flare at Hervey Range Waste Facility**

**Executive Summary**

This report outlines the progressive installation landfill gas infrastructure at council's main landfill sites. This infrastructure is being installed to manage and mitigate the impacts of harmful greenhouse gases that are produced as a result of decomposing wastes.

**Officer's Recommendation**

That council note the progress of the waste facility landfill gas projects to date and the anticipated timeframe for the installation of the gas field and flare at Hervey Range Waste Facility.

**Committee Recommendation**

That the officer's recommendation be adopted.

**Council Decision**

**Refer to resolution preceding item 38 of the council minutes (page 9050) where council resolved that the committee recommendation be adopted.**

## Officers Reports

### Community and Environment

#### 44 Community Services - Regional Arts Development Fund Committee Appointments

##### Executive Summary

The Regional Arts Development Fund (RADF) is a state and local government partnership that supports arts professionals, and professionals-in-the-making, to develop quality artistic expression and arts practice for and with, individuals, groups and organisations in regional Queensland.

The Townsville RADF grant program is governed by a committee of public representatives that has the responsibility to advise council about which applications should and should not be supported.

On 28 June 2016, council approved the Terms of Reference for the Regional Arts Development Fund (RADF) Committee. A membership recruitment drive for the committee has occurred, with ten (10) applications for membership being received. Applications received were assessed by a panel, and the outcome of this assessment process is being presented for approval by council.

##### Officer's Recommendations

1. That council approve the appointment of the following individuals to the Townsville Regional Arts Development Fund (RADF) Committee;

Bill Kennedy
Sonia Ward
Jenny Mulcahy
Hilary Martin
Dave Stafford
Anu Grace
Fiona Lake
Arminelle Fleming

2. That council approve the RADF Chair being delegated the authority to appoint a representative from the Youth Council to the Townsville Regional Arts Development Fund (RADF) Committee
3. That council approve the amendment of the following sections of the RADF Committee Terms Of Reference;
  - 5.4 d – Terms of Membership – Membership may be terminated on failure to disclose conflict of interest
  - 6.4 Conflict of Interest – Reference to RADF conflict of interest factsheet
  - Related policies/documents – RADF Conflict of Interest factsheet (Appendix 1 of the Report to Council)

##### Council Decision

**It was MOVED by Councillor M Ryder, SECONDED by Councillor V Coombe:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

## **Planning and Development**

### **45 Economic Development and Strategic Projects - Invitation to Suwon City**

#### **Executive Summary**

The Mayor, Councillor J Hill has received an invitation from Townsville Sister City Suwon Mayor Yeom Tae-young to attend the Suwon Hwaseong Cultural Festival from 7 - 10 October 2016.

#### **Officer's Recommendation**

That the Mayor, Councillor J Hill and Councillor A Greaney be approved and in accordance with section 162(1) (e) of the *Local Government Act 2009* be provided leave of absence to travel during the period Wednesday 5 October 2016 to Sunday 9 October to attend the Suwon Hwaseong Cultural Festival.

#### **Council Decision**

**It was MOVED by Councillor A Greaney, SECONDED by Councillor M Soars:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

## **Corporate Services**

### **46 Chief Executive Officer Instrument of Delegation**

#### **Executive Summary**

The appointment of the Chief Executive Officer has triggered a review of all delegations to ensure they are consistent, up to date and signed by the new Chief Executive Officer. No changes are recommended to the standard instrument of delegation to the Chief Executive Officer.

#### **Officer's Recommendation**

That council delegate to the Chief Executive Officer all delegable powers of the council under all Acts and other statutory instruments administered by the council pursuant to section 257 of the *Local Government Act 2009*, as set out in Attachment 1 "Instrument of Delegation" of the Report to Council.

#### **Council Decision**

**It was MOVED by Councillor M Molachino, SECONDED by Councillor L Walker:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

**The Mayor, Councillor J Hill noted that the Chief Executive Officer Instrument of Delegation will need to come back for review in January 2017 as part of the annual review.**

## **47 Quarter 4 Corporate Performance Management Report 2015/16**

### **Executive Summary**

The Chief Executive Officer is required to provide a written assessment of council's Corporate and Operational Plans on a quarterly basis. The Corporate Performance Report, under separate cover, provides an assessment of council's progress towards implementing council's Corporate and Operational Plans.

The standing committees received the core service section of the Quarter 4 report relating to their committee and the purpose of this report is to adopt the Quarter 4 Corporate Performance Management Report in accordance with the Local Government Regulation 2012.

### **Officer's Recommendation**

That in accordance with section 174 of the *Local Government Regulation 2012* council adopt the Corporate Performance Report for the fourth quarter of 2015/16, being the period from 1 April 2016 to 30 June 2016 (Attachment 1 of the Report to Council).

### **Council Decision**

**It was MOVED by Councillor M Molachino, SECONDED by Councillor A Greaney:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

## **48 Proposed increase of annual subscription to North Queensland Local Government Association**

### **Executive Summary**

At the annual general meeting of the North Queensland Local Government Association (NQLGA) meeting held on 28 July 2016 the following motion was carried:

That the secretariat contact the member councils to propose an increase in the annual subscription to \$350.00 + GST and that the councils respond as to their acceptance or otherwise.

### **Officer's Recommendation**

That council note the North Queensland Local Government Association proposed increase in the annual subscription to \$350.00 + GST for this financial year.

### **Council Decision**

**It was MOVED by the Mayor, Councillor J Hill, SECONDED by Councillor M Ryder:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

## **Townsville Water and Waste**

### **49 Townsville Water & Waste - Policy Amendment**

#### **Executive Summary**

In response to the drought affecting much of Queensland and successive failed wet seasons in Townsville, council implemented a new regime of water restrictions in August 2015 with the adoption of a new Water Restrictions Policy. This policy was revised in June 2016 to establish exemptions to the policy when it is considered prudent to do so. At this time, exemptions were granted for the establishment of lawns on new residential homes, and for registered commercial nurseries.

On 8 August 2016 the Ross River Dam reached 20% capacity and Level 3 restrictions came into force. Under Level 3 restrictions only handheld watering is allowed between 6-8pm on the allocated 'odds and evens' days. Sprinklers and irrigation systems are not allowed. Watering with buckets, watering cans or the use of drip irrigation systems is permissible at any time.

The community has generally responded well to compliance with the restrictions and since the commencement of Level 3 the daily average water production has remained below the target of 100ML per day.

Since Level 3 restrictions commenced, council has received a significant amount of feedback from the community about the suitability of the allowable times for hand held watering, as at this time of year it is dark for much of that time.

It is proposed to amend the Water Restrictions Policy to change the allowable times for hand held watering in response to concerns expressed by the community.

#### **Officer's Recommendation**

1. That council adopt the proposed amendments to the Water Restriction Policy to take effect from midnight Tuesday the 23 August 2016.

## POLICY

### TOWNSVILLE WATER AND WASTE

#### TOWNSVILLE WATER



## WATER RESTRICTION POLICY >>

### 1. POLICY STATEMENT >>

Council will apply water restrictions when:

- an inability to produce sufficient potable water creates an urgent need to restrict water use; or
- the available water supply has fallen to a level at which unrestricted use of the water is not in the public interest.

### 2. PRINCIPLES >>

Council will apply water restrictions equitably across the community while recognising the importance of public facilities and the needs of businesses that rely upon water for their trade.

### 3. SCOPE >>

Water restrictions apply to all users - including commercial, industrial, residential, and governmental (Federal, State and Local) users - of potable or non-potable water supplied from Townsville City Council-owned infrastructure.

### 4. RESPONSIBILITY >>

The Council is a water service provider under the *Water Supply (Safety and Reliability) Act 2008* and has authority to apply and enforce water restrictions.

The council's authority to apply and enforce water restrictions is delegated to the Chief Executive Officer, and through the Chief Executive Officer, to the Director Townsville Water and Waste, who has responsibility for all aspects of the implementation and management of this Water Restriction Policy.

### 5. DEFINITIONS >>

Odds and Evens system a system under which water use is regulated having regard to whether the property address is categorised as an Odd or Even number.

Water may be used in compliance with the current water restriction level within

- Even numbered properties on Tuesdays and Saturdays.
- Odd numbered properties on Wednesdays and Sundays.

Property addresses are categorised as "Odd" if:

- the number of the property within the street is an odd number – for example 3 Jones

*Electronic version current uncontrolled copy valid only at time of printing.*

Document No. >> 1095  
Authorised by >> Director Townsville Water & Waste  
Document Maintained by >> Manager Water Operations

Version No.1  
Initial Date of Adoption >> 25/08/2015  
Current Version Reviewed>>25/08/2015  
Next Review Date>> 25/08/2017

PAGE >> 1 OF 7 Water Restriction Policy

## POLICY

### TOWNSVILLE WATER AND WASTE

#### TOWNSVILLE WATER



*Street, or Unit "X" 17 Anywhere Crescent.*

- there is no allocated street number, then the Lot number of the property is an odd number – for example *Lot 11, Smith Road*
- the address includes more than one street number and the first number is odd - for example *143 – 202 Walker Street*
- there is no known Street or Lot number.

Property addresses are categorised as "Even" if:

- the number of the property within the street is an even number – for example *2 Jones Street, or Unit "X" 98 Anywhere Crescent.*
- there is no allocated street number, then the Lot number of the property is an even number – for example *Lot 18, Smith Road*
- the address includes more than one street number and the first number is even - for example *50 - 73 Long Street*

**Irrigation System:** A network of permanent piping connected to emitters which has been designed and installed to water a specific area, where the maximum output of each emitter must not exceed 9 litres/minute.

**Sprinkler:** any device for distributing irrigation water other than a hand held hose or a drip-irrigation system. The term includes a pipe or hose system with a nozzle, a soaker hose and any other device intended to distribute, sprinkle or spray water (including an automatic irrigation system).

## 6. POLICY >>

### 6.1 Water Restriction Levels

Townsville has adopted a system incorporating 4 levels of restriction. The water restriction levels by categories of use are set out in Appendix 1.

### 6.2 Decision to implement Water Restrictions and Categories of Restriction.

The Director Townsville Water and Waste will declare the commencement and cessation of water restrictions having regard to a range of factors including specifically the water restriction implementation levels set out in Appendix 2.

A declaration may be made because of operational reasons – being an inability to produce sufficient potable water to meet demand - or because of drought resulting in concerns about the quantity of water in storage.

*Electronic version current uncontrolled copy valid only at time of printing.*

Document No. >> 1095  
Authorised by >> Director Townsville Water & Waste  
Document Maintained by >> Manager Water Operations

Version No.1  
Initial Date of Adoption >> 25/08/2015  
Current Version Reviewed>>25/08/2015  
Next Review Date>> 25/08/2017

PAGE >> 2 OF 7      Water Restriction Policy

## POLICY

### TOWNSVILLE WATER AND WASTE

#### TOWNSVILLE WATER



### 6.3 Service Areas

Townsville's water supply system is divided into 3 service areas on the basis of different water sources, being:

- Townsville – serviced from Ross River Dam, Crystal Creek/Paluma Dam system and the Burdekin system.
- Paluma Township – serviced by the Paluma system from a local creek.
- Cungulla – serviced by the Giru Water Treatment Plant from the Haughton River.

Water restrictions may be imposed in respect of any single service area or across all service areas.

### 6.4 Enforcement

Council will maintain an education and communication program to encourage voluntary compliance with imposed water restrictions. Council will use its enforcement powers when necessary.

### 6.5 Exemptions

The Chief Executive Officer has delegated authority to grant exemptions to restrictions, and to set conditions upon which an exemption is granted. The Chief Executive Officer has further delegated that authority to the Director Townsville Water and Waste.

Factors to be considered in the approval of an exemption include:

- The increase in water use likely to result from approval of the exemption,
- If the exemption has a distinct environmental or social benefit to the city,
- If there are other water usage controls in place which allow the exemption to be given, or
- The impact on enforcement of restrictions brought about by the exemption.

## 7. LEGAL PARAMETERS >>

*Water Supply (Safety and Reliability) Act 2008*

## 8. ASSOCIATED DOCUMENTS >>

Nil

*Electronic version current uncontrolled copy valid only at time of printing.*

Document No. >> 1095  
Authorised by >> Director Townsville Water & Waste  
Document Maintained by >> Manager Water Operations

Version No.1  
Initial Date of Adoption >> 25/08/2015  
Current Version Reviewed >> 25/08/2015  
Next Review Date >> 25/08/2017

PAGE >> 3 OF 7

Water Restriction Policy



## POLICY

### TOWNSVILLE WATER AND WASTE

#### TOWNSVILLE WATER



#### APPENDIX 1 – WATER RESTRICTION LEVELS BY CATEGORIES OF USE

Category	Level 1	Level 2	Level 3	Level 4
<i>Watering residential and rural lawns and gardens and the watering of commercial lawns and gardens (including school grounds)</i>	<ul style="list-style-type: none"> <li>➤ Sprinklers only to be used 5-7am and 6-8 pm,</li> <li>➤ Odds and evens applies to sprinkler usage,</li> <li>➤ Handheld watering any time.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Sprinklers only to be used 6-8 pm,</li> <li>➤ Odds and evens applies to sprinkler usage,</li> <li>➤ Handheld watering any time.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Sprinklers not to be used,</li> <li>➤ Handheld watering 6-7am and 6-7pm only,</li> <li>➤ Odds and evens applies to handheld watering.</li> </ul>	<ul style="list-style-type: none"> <li>➤ No sprinklers or handheld watering allowed,</li> <li>➤ Watering with cans/buckets only,</li> <li>➤ Odds and evens applies to watering cans/buckets.</li> </ul>
<i>TCC Parks and Gardens</i>	14% reduction in irrigation volume.	No watering 9am-4pm, and 24% reduction in irrigation volume.	No watering 9am-4pm, and 44% reduction in irrigation volume.	No watering 9am-4pm, and 84% reduction in irrigation volume.
<i>Commercial Nurseries and Market Gardens</i>	No watering between 9am and 4pm. Watering outside of that time by: <ul style="list-style-type: none"> <li>• Water efficient sprinkler</li> <li>• Hand-held trigger or twist nozzle</li> <li>• Irrigation system</li> <li>• Watering can or bucket.</li> </ul>	No watering between 9am and 4pm. Watering outside of that time by: <ul style="list-style-type: none"> <li>• Water efficient sprinkler</li> <li>• Hand-held trigger or twist nozzle</li> <li>• Irrigation system</li> <li>• Watering can or bucket.</li> </ul>	No watering between 9am and 4pm. Watering outside of that time by: <ul style="list-style-type: none"> <li>• Hand-held trigger or twist nozzle</li> <li>• Irrigation system</li> <li>• Watering can or bucket.</li> </ul>	No watering between 9am and 4pm. Watering outside of that time by: <ul style="list-style-type: none"> <li>• Irrigation system</li> <li>• Watering can or bucket.</li> </ul>

Electronic version current uncontrolled copy valid only at time of printing.

Document No. >> 1095

Authorised by >> Director Townsville Water & Waste

Document Maintained by >> Manager Water Operations

Version No.1

Initial Date of Adoption >> 25/08/2015

Current Version Reviewed>>25/08/2015

Next Review Date>> 25/08/2017

**POLICY**

**TOWNSVILLE WATER AND WASTE**

TOWNSVILLE WATER



<i>Washing vehicles and boats (other than flushing boat motors)</i>	No restriction.	Bucket or water efficient car wash.	Bucket or water efficient car wash.	Water efficient car wash.
<i>Washing hard surfaces other than for safety issues</i>	No restriction.	Pressure washers only.	Not permitted.	Not permitted.
<i>Irrigation of sports fields (including school sports fields)</i>	Sprinklers only to be used 5-7am and 6-8 pm, Handheld watering any time.	Sprinklers only to be used 6-8 pm, Handheld watering any time.	No sprinklers to be used Handheld watering, Odds and evens applies.  or  Watering to be conducted as per a Council approved Water Efficiency Management Plan for the sports field.	No watering permitted.

Electronic version current uncontrolled copy valid only at time of printing.

Document No. >> 1095  
 Authorised by >> Director Townsville Water & Waste  
 Document Maintained by >> Manager Water Operations

Version No.1  
 Initial Date of Adoption >> 25/08/2015  
 Current Version Reviewed->25/08/2015  
 Next Review Date>> 25/08/2017

## POLICY

### TOWNSVILLE WATER AND WASTE

#### TOWNSVILLE WATER



#### APPENDIX 2 – WATER RESTRICTION IMPLEMENTATION LEVELS

##### Townsville Water Supply Drought Based Restrictions

Ross Dam Level	Restriction
40%	Level 1
30%	Level 2
20%	Level 3
10%	Level 4

##### Townsville Water Supply Operational Restrictions

Condition	Restriction
Average daily consumption approaching maximum production	Level 2
Average daily consumption equals maximum production	Level 3
Average daily consumption exceeds maximum production OR an emergency situation exists	Level 4

##### Paluma Township Drought Based Restrictions

Condition	Restriction
Weir level takes >2 hours to recover after pumping	1
Weir level takes > 4 hours to recover after pumping	2
Water level is below the weir for > 1 day	3
Trucking Water has commenced	4

*Electronic version current uncontrolled copy valid only at time of printing.*

Document No. >> 1095  
Authorised by >> Director Townsville Water & Waste  
Document Maintained by >> Manager Water Operations

Version No.1  
Initial Date of Adoption >> 25/08/2015  
Current Version Reviewed>>25/08/2015  
Next Review Date>> 25/08/2017

## POLICY

### TOWNSVILLE WATER AND WASTE

#### TOWNSVILLE WATER



#### Cungulla Township Drought Based Restrictions

Condition	Restriction
Consumption approaching quarterly allocation	2
Quarterly Allocation exceeded	3
Risk of exceeding annual allocation	4

#### Cungulla Township Operational Restrictions

Condition	Restriction
Consumption = Plant capacity;	2
Consumption > Plant Capacity;	3
Trucking Water has commenced;	4

Electronic version current uncontrolled copy valid only at time of printing.

Document No. >> 1095  
Authorised by >> Director Townsville Water & Waste  
Document Maintained by >> Manager Water Operations

Version No.1  
Initial Date of Adoption >> 25/08/2015  
Current Version Reviewed>>25/08/2015  
Next Review Date>> 25/08/2017

PAGE >> 7 OF 7

Water Restriction Policy

### **Council Decision**

**It was MOVED by Councillor P Jacob, SECONDED by the Mayor, Councillor J Hill:**

"that the officer's recommendation be adopted."

**CARRIED UNANIMOUSLY**

### **General Business**

**(i) Motions for submission to Local Government Association of Queensland Annual Conference**

The Mayor, Councillor J Hill advised that council will submit two motions to the Local Government Association of Queensland annual conference in October 2016 regarding the following:

- a. implementing town plans to include education establishments; and
- b. look at the emergency management structure within the Queensland Government.

Councillor Hill advised that she will bring the motions back to the next council meeting.

### **Close of Meeting**

The Chair, Mayor Councillor J Hill declared the meeting closed at 1.42pm.

**CONFIRMED this TWENTY-SEVENTH day of SEPTEMBER 2016**

**MAYOR**

**CHIEF EXECUTIVE OFFICER**