



# **ARTS AND CULTURE ADVISORY COMMITTEE**

## **REPORT**

**TUESDAY 7 FEBRUARY 2017 AT 9.35 AM**

**TOWNSVILLE STADIUM**

## Advisory Committee Members >>

Councillor Colleen Doyle  
Councillor Verena Coombe  
Councillor Russ Cook  
Justin Ankus  
Terri Brabon  
Barbara Cheshire  
Carol Dall'Osto  
Dr Sylvia Ditchburn  
Michelle Hall  
Lorna Hempstead AM  
Judy Hunter  
Hilary Martin  
Dr Jonathan McBurnie  
Jeffrey Nielsen  
Dr Anneke Silver  
Deanna Smart  
Rod Wilson  
Bjarne Ohlin  
Madonna Davies

Committee Chair  
Townsville City Council  
Townsville City Council  
AFCM  
Theatre NQ  
Visual arts educator  
ACVC  
Practicing artist and Art Gallery owner  
Artspaced Inc, Mixhaus and La Luna arts  
Professional Arts North Qld  
Barrier Reef Orchestra, NQ Opera and Music Theatre  
La Luna Youth Arts  
Umbrella Studio Contemporary Arts  
Townsville Eisteddfod Inc  
Practicing Visual Arts  
Dancenorth  
Townsville Choral Society  
Townsville Creative Technologies College  
Full Throttle

Non-member ACAC support role:  
Julie McTaggart

Meeting Facilitator, Community Planning and Development  
Officer, Townsville City Council

## ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

## Goals and Strategies of Townsville City Council >>

### Corporate Plan >>

---

#### Goal 1 - Economic Sustainability. A robust, diverse and sustainable economy

The outcomes we want to achieve:

**A robust, prosperous economy which provides opportunities for business and investment.**

- 1.1 Promote investment and assist the development of emergent industries and businesses.
- 1.2 Engage with regional, state and national stakeholders in the creation of a strong and resilient economy.
- 1.3 Increase the city's profile through marketing initiatives, the delivery of festivals and events and support for other community based activities.
- 1.4 Promote the city's distinctive physical character and strong sense of place and identity.

**An integrated approach to long term planning which supports a growing city.**

- 1.5 Develop an integrated approach to the long term provision of infrastructure.
- 1.6 Undertake city and regional planning to reflect the aspirations of the community and create an attractive place to live, work and visit.

**Infrastructure that meets community needs.**

- 1.7 Provide and maintain timely and sustainable infrastructure.
- 1.8 Provide asset management practices which reflect the community's expectations regarding service levels and its ability to pay.

#### Goal 2 - Environmental Sustainability. Our environment is valued, protected and healthy

The outcomes we want to achieve:

**Effective management and protection of our natural and built environment through sustainable growth and development.**

- 2.1 Provide strategic and integrated planning and policy development to sustain our environment.
  - 2.2 Effective management, protection and conservation of our natural environment.
  - 2.3 Preserve and protect places of natural and heritage significance.
- Demonstrated environmental leadership.**
- 2.4 Develop and implement an Integrated Water Management Strategy.
  - 2.5 Develop and implement innovative waste management and recycling strategies.
  - 2.6 Minimise greenhouse gas emissions from council's infrastructure, operations and services through sustainable energy practices.
  - 2.7 Partner with the community and industry stakeholders to develop and promote environmental protection and sustainability initiatives.
  - 2.8 Develop and implement environmental compliance programs and promote community awareness.
- Climatic effects on our community, natural and built environment are minimised.**
- 2.9 Mitigate and communicate the risks and effects of climate change.

#### Goal 3 - Social Sustainability - Enhancement of opportunities for social engagement and wellbeing

The outcomes we want to achieve:

**A safe and healthy community.**

- 3.1 Improve the safety and well-being of the community through the management of public health risks.
- 3.2 Plan for and provide active and healthy lifestyle opportunities.
- 3.3 Coordinate council's response to natural disasters to minimise the effects on the community.

**A cohesive and self reliant community.**

- 3.4 Foster the development of the city as a learning community.
- 3.5 Encourage and facilitate the participation and integration of residents into the community.
- 3.6 Strengthen community networks to collaboratively deliver community services.

**A community with access to services and facilities.**

- 3.7 Plan for community facilities and services to meet the community's current and future needs.
- 3.8 Provide community services and facilities to meet the needs of the community.
- 3.9 Provide community support services to meet the needs of the community.

**A creative community.**

- 3.10 Facilitate and showcase artistic learning and expression through performances, exhibitions, activities and programs.
- 3.11 Support community participation in cultural activities, programs and events.

#### Goal 4 - Responsible Governance - Responsible leadership where decisions are made in a considered and transparent manner

The outcomes we want to achieve:

**Transparent and accountable local government.**

- 4.1 Develop and implement council's Corporate Governance Framework to ensure strategic planning, compliance with all legislation, policies, Codes of Practice and Standards.
- 4.2 Implement robust risk management strategies.
- 4.3 Encourage community participation and ensure that the community is informed and educated about matters that impact their lives.

**A competent, productive and contributing workforce.**

- 4.4 Foster a culture of employee health, safety and well-being.
- 4.5 Implement human resource strategies to become an employer of choice.
- 4.6 Foster diversity, merit and equity, reward and recognition in the workplace.

**Excellence in customer service delivery and organisational management.**

- 4.7 Provide responsive and efficient systems to enable the delivery of council services.
- 4.8 Establish and manage long term financial planning to ensure the future sustainability of council.

## **Arts and Culture Advisory Committee**

### Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the Local Government Regulation 2012 ("the Regulation").

### ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Coordinator Community Planning & Development if you have any issues / concerns.

### 5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

**REPORT**                    **ARTS AND CULTURE ADVISORY COMMITTEE**

**DATE**                    **Tuesday 7 February 2017**

**ITEMS**                    **1 to 13**

**PRESENT**

Councillor Colleen Doyle	Committee Chair
Councillor Verena Coombe	Townsville City Council
Councillor Russ Cook	Townsville City Council
Justin Ankus	AFCM
Terri Brabon	Theatre NQ
Barbara Cheshire	Visual arts educator
Dr Sylvia Ditchburn	Practicing artist and Art Gallery owner
Lorna Hempstead AM	Professional Arts North Qld
Judy Hunter	Barrier Reef Orchestra, NQ Opera and Music Theatre
Hilary Martin	La Luna Youth Arts
Dr Jonathan McBurnie	Umbrella Studio Contemporary Arts
Jeffrey Nielsen	Townsville Eisteddfod Inc
Dr Anneke Silver	Practicing Visual Arts
Deanna Smart	Dancenorth
Rod Wilson	Townsville Choral Society
Bjarne Ohlin	Townsville Creative Technologies College
Julie McTaggart	Meeting Facilitator, Community Planning and Development Officer, Townsville City Council
Britney Curran	Community Planning and Development Officer, Townsville City Council

**GUESTS**

Jane Pirani	Ann Roberts School of Dance
Andre Reynaud	Ann Roberts School of Dance
Jeff Jimmieson	Acting General Manager Community Resources, Townsville City Council
Judith Jensen	Team Manager Cultural Facilities, Townsville City Council
Arthur Schulz	Community Grants Officer, Townsville City Council

**APOLOGIES**

Carol Dall'Osto	ACVC
Madonna Davies	Full Throttle
Michelle Hall	Artspaced Inc, Mixhaus and La Luna arts

## **Opening of meeting**

The Chair, Councillor Colleen Doyle opened the meeting at 9.35am.

## **Welcome to Country**

Britney Curran, Community Planning and Development Officer provided the Welcome to Country.

## **Apologies and leave of absence**

Apologies were noted.

## **Agenda items**

### **Item 1. Terms of Reference - Arts and Culture Advisory Committee - Finalisation and endorsement**

The Committee endorsed the proposed Terms of Reference for this Committee.

### **Item 2. Results of visioning/priority topics and Ideas**

The Meeting Facilitator provided a presentation on the results of the visioning/priority topics and ideas which included information: as follows:

- the following two documents were tabled at the meeting:
  - table outlining the results of the following questions:
    - \* What would a culturally diverse community look like?
    - \* What would you include in an arts and culture strategy?
    - \* What could Townsville's arts and culture community be in 10-20 years time?
  - summary of vision statements 2020 and beyond.
- confirm the Committee's goals, principles and values, priority themes/topics/ideas/actions/projects and outcomes;
- context
  - relationship to current council strategic and action plans
  - relationship to other strategic documents e.g. "Arts for all Queenslanders Strategy 2014 -2018" Arts Queensland (State Government)
- where to next with strategic plan – Action Plan
- forming of Working Groups?

Dr Anneke Silver highlighted that there are at least five references to the governance of facilities - that they should be by experts and not by generalists.

The Committee discussed this item.

The Meeting Facilitator sought Committee members who are willing to be part of a working group that will look at the visioning/priority topics and Ideas of what has already identified. The following Committee members expressed their interest in being on the working group: Julie McTaggart, Meeting Facilitator; Councillor C Doyle, Chair; Deanna Smart; Lorna Hempstead; Dr Anneke Silver; Barbara Cheshire; Hilary Martin; and Councillor Verena Coombe. (Also, the Chair will attempt to recruit a staff member from council's Gallery Services.)

**Judith Jensen vacated the meeting during discussion on the above item.**

### **Item 3. Arts for all Queenslanders Strategy 2014-2018**

The Meeting Facilitator provided an overview of the 'Arts for all Queenslanders Strategy 2014-2018 including the following information:

- **GOAL** – Arts for all Queenslanders
- **Principles**
  - LOCAL is where culture counts
  - PARTICIPATORY culture has landed
  - QUALITY matters
  - EMBRACING diversity gives us an edge
- **Priorities**
  - returns on arts and cultural investment
  - strengthen commercial and entrepreneurial capacity
  - grow public value of arts and culture
  - strengthen cultural tourism.
- **Outcomes**
  - Growth of the Arts Sector
  - A strong community of Arts

### **Item 4. ACAC Action Register Update**

The Meeting Facilitator provided an update on the ACAC Action Register (Attachment 2 of the agenda).

### **Item 5. Council Grants - Process**

Council's Community Grants Officer, Arthur Schulz provided an overview of council's grants process.

The Community Grants Officer explained the reason why some of the applications had been delayed.

The Chair, Councilor C Doyle briefly spoke on return of investment for these council grants.

Committee members provided comments on the feedback they had received for unsuccessful grants applications

The Acting General Manager Community Resources indicated that council is trying to obtain better quality information and a better council process.

The Committee discussed the grants process.

**Arthur Schulz, Community Grants Officer vacated the meeting.**

**Item 6. Presentation by Andre Reynaud and Jane Pirani, Ann Roberts School of Dance**

Andre Reynaud and Jane Pirani provided a presentation on the current operations, business plan and use of infrastructure for the Ann Roberts School of Dance.

**Item 7. Regional Arts Development Fund (RADF) - Community Capacity Building Workshops**

The Meeting Facilitator advised of the proposal to hold Regional Arts Development Fund (RADF).community capacity building workshops or a one day symposium, before June.

The Meeting Facilitator requested interested Committee members to meet with the Community Grants Officer and herself to have input into the topics for a series of workshops or a one day symposium.

The following committee members expressed an interest:

Judith Jensen;  
Deanna Smart;  
Rod Wilson;  
Lorna Hempstead; and  
Justin Ankus.

The Meeting Facilitator also requested the committee members to email her suggested topics for the workshops/symposium.

**Item 8. NQ Arts Awards**

The Meeting Facilitator tabled the following agenda item at the meeting.

Due to budget cuts at the beginning of the financial year both Charters Towers Regional Council and Townsville City Council found they were not in a position to support the awards due to be held in 2017. Council is seeking the Committee's views on how the Arts Awards should proceed. The tabled agenda item outlines the options.

**Committee Action:**

That this item be held over to the April meeting.

**Item 9. Update on Cultural Facilities**

The Acting General Manager Community Resources provided an update on cultural facilities for the CBD and advised that re-visioning is where this project is at.

The Committee discussed this item.



**Justin Ankus vacated the meeting.**

**Item 10. Creative Director position**

The Chair, Councillor C Doyle and the Acting General Manager Community Resources provided an update on the Creative Director position.

The Committee discussed this item.

**Councillor R Cook vacated the meeting.**

The Meeting Facilitator advised that she will keep this item as a standing committee agenda item and that she will look at forwarding information/updates as they become available.

Lorna Hempstead suggested to head the emails 'ACAC (and subject heading)'.

**Item 11. Pop Up North Queensland Festival**

Dr Jonathan McBurnie advised that the Umbrella Studio has been successful in obtaining a grant for a Pop Up Festival. The Umbrella Studio is currently looking at spaces in the CBD. Dr McBurnie provided an overview of the proposed Festival.

**Item 12. Commonwealth Games Arts and Cultural Festival**

The Acting General Manager Community Resources provided an overview of the proposed Commonwealth Games Arts and Cultural Festival. The Acting General Manager Community Resources advised that the Festival committee will need representation from ACAC (if the festival is approved).

**Item 13. General Business**

**a. Suggested representatives from Aboriginal and Torres Strait Islander community and writing community to be on ACAC**

The Committee suggested representatives from the Aboriginal and Torres Strait Islander community and the writing community be invited onto ACAC

**Jeff Jimmieson, Acting General Manager Community Resources vacated the meeting.**

**Next meeting - Venue**

The Meeting Facilitator advised of the proposal to hold the ACAC meetings at the Committee members' sites.

Bjarne Ohlin offered to hold the next committee meeting at his site (Townsville Creative Technologies College).

The next meeting is scheduled for Thursday 6 April 2017.

The meeting closed at 12.25pm

**COUNCILLOR C DOYLE  
CHAIR**

**Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 1 of 6**

	ACAC Agenda Submission or Meeting Action	Date received	Topic/Title	Brief Description of topic you would like discussed by ACAC	Outline how you would like topic to be resolved or supported	ACAC Meeting Date	Action to Occur	By whom	Outcome
1	Agenda Submission – Information only (no discussion necessary)	25.11.2016	Suggested Criteria for assessment of Arts Facilities	Suggested Criteria for assessment of Arts Facilities in the Expressions of Interest 1) Location (access for users and public/room for growth) 2) Practicality in terms of purpose and function 3) Implications for long-range strategic planning	Recommendation to Council to enable an informed decision to be made.	07.02.2017	Tabled as Information Only as part of this Register of Agenda Submission and Actions ACAC Meeting 07.02.17	Meeting Facilitator – Julie McTaggart	Completed – No further action.
2	Agenda Submission - For Discussion/Decision	06.12.2016	Perc Tucker and Pinnacles Galleries Governance			07.02.2017	Discussed at 07.02.17 Meeting – link to Agenda Item received 02.02.17 – Creative Director Position. Progress on this matter by Council to this date has resulted in decision to establish Creative Director Position. Updates provided by ACAC Chair	Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle	This item to be kept as a standing agenda item and information/update from Cr Doyle (Chairperson) and Operational Staff to occur at future meetings.

**Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 2 of 6**

							Cr Doyle and the A/General Manager Community Resources – Jeff Jimmieson.		
3	Agenda Submission - For Discussion/Decision	06.12.2016	Petition from the Arts Action Group			07.02.2017	As above	Meeting Facilitator – Julie McTaggart	This item to be kept as a standing agenda item and information/update from Cr Doyle (Chairperson) and Operational Staff to occur at future meetings
4	Agenda Submission - For Discussion/Decision	15.12.2016	Delay in Council Funding Decisions	Those who applied in the September Funding round received on 15th December the following notifications: Council is undertaking a further review of grant applications received through this funding round. As part of this review process, you may be requested to provide additional information to council officers on your grant application. This review will mean that you will be notified of the outcome of your grant application outside of the advertised assessment duration of up to 10 weeks. We appreciate your patience waiting for an outcome to your grant	Concerns (a) if grants have been properly submitted they should be judged on the information provided. Queries/darification should fall within the 10 week period. (b) Many grants are predicated on co-funding. Applicants with pending grants from other agencies who would have listed "mid Dec" outcome for this grant may well be disadvantaged. (c) the earliest that these could now be dealt with is the Council meeting at end January, so applicants' event	07.02.2017	Council Community Grants Officer Arthur Schulz spoke at ACAC Meeting 07.02.17 about delay in approval of some of the recent grant applications. Councillors present also spoke at meeting – refer Meeting Minutes 7 February 2017.	Meeting Facilitator – Julie McTaggart Community Grants Officer – Arthur Schulz	Completed

**Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 3 of 6**

				application. We will advise you of the outcome when a funding decision has been made on your application by a meeting of Ordinary Council.	planning delayed into February. Therefore, (a) why has this happened (b) and what steps are being taken to ensure that this is a one-off event.				
5	Agenda Submission - For Discussion/Decision	13.01.2017	RADF Community Capacity Building Workshops	As mentioned in the last Orientation meeting, RADF has funds available to provide workshops/education to Townsville's artistic community. Some suggestions are: Creating connections – How to establish partnerships, key success factors and potential pitfalls of partnerships, getting the most out of mentorships and coaching. - Project development – Tips for developing project plans and budgets in line with funding requirements. - Grant writing workshops – How to determine the right grant for you, ensuring your project is 'grant ready', using the right language for successful grants, information gathering and report writing, how to acquit your funds. - Marketing projects and Community engagement – tips and tricks to market	Seeking input from the industry leaders on the types of subjects and information that should be provided.	07.02.2017	Discussed at ACAC Meeting 07.02.17 Working group formed to progress the planning for these workshops - 5 ACAC Members expressed interest in being part of planning – refer Meeting Minutes 7 February 2017.	Meeting Facilitator – Julie McTaggart and ACAC Members in Working Group	Working Group will meet and report back plans and progress at next ACAC Meeting – 6 April 2017

**Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 4 of 6**

				your project and engage your target audience.					
6	Agenda Submission – Information only (no discussion necessary)	20.01.2017	Townsville's dance community	Presentation and Question and Answer by Directors of Ann Roberts School of Dance on their current operations, current and future use of performing arts infrastructure.	Information for Councillors and Committee on the nature and extent of the dance community.	07.02.2017	Invited to ACAC Meeting 07.02.17 - Presentation by Jane Pirani and Andre Reynaud, Ann Roberts School of Dance.	Meeting Facilitator – Julie McTaggart	Completed
7	Agenda Submission – Information only (no discussion necessary)	31.01.2017	Pop Up North Queensland	Umbrella Studios has been successful in an application for Catalyst funding for a pop up festival, and is looking to get this happening ASAP.	Giving ACAC this news and inviting their thoughts will allow each different organisation to consider if this could be an event that could benefit them, and how they might contribute to it.	07.02.2017	At ACAC Meeting 07.02.17 Dr Jonathan McBurnie, ACAC Member provided an overview of the Pop Up North QLD Festival coming up.	Dr Jonathan McBurnie ACAC Member	Completed
8	Agenda Submission - For Discussion/Decision	02.02.2017	Creative Director Position	I would like to table some questions around the new position of Creative Director 1. What is the Salary? Will it attract applicants of "Director" calibre? 2. Will there be a curator to replace Eric? 3. What is the job description? 4. Who will be on the interviewing panel	To be involved at every step.	07.02.2017	Discussed at 07.02.17 Meeting – link to Agenda Items received 06.12.16 – Creative Director Position. Progress on this matter by Council to this date	Meeting Facilitator – Julie McTaggart	This item to be kept as a standing agenda item and information/update from Cr Doyle (Chairperson) and Operational Staff to occur at future meetings.

**Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 5 of 6**

				for applicants? 5. What will be the hierarchical relationship between the “team leader” and the “creative director”?			has resulted in decision to establish Creative Director Position. Updates provided by ACAC Chair Cr Doyle and the A/General Manager Community Resources – Jeff Jimmieson.		
9	Agenda Submission - For Discussion/Decision	November 2016	NQ Arts Awards	<p>The NQ Arts Awards were developed by Townsville City Council to celebrate the achievements of all the arts across North Qld. which included Hinchinbrook Shire, Charters Towers Regional Council, Palm Island Aboriginal Shire Council and Burdekin Shire Council. The intention of the awards was to have them hosted by a different council each event which was every two years. Work was completed earlier in 2016 to try and engage other councils to host the awards, Charters Towers expressed interest but due to budget cuts at the beginning of the financial year both</p>	<p>Seeking committees views on how the Arts awards should proceed:</p> <ul style="list-style-type: none"> <li>• The same process - all art forms celebrated in one event.</li> <li>• Look to hold individual events (i.e. visual, performing and literature).</li> <li>• Each region manages their own event.</li> <li>• Different model.</li> <li>• No awards ceremony.</li> </ul>	07.02.17	Tabled at ACAC February Meeting 07.02.17	Meeting Facilitator – Julie McTaggart	Not enough time to discuss this agenda item at 07.02.17 Meeting. Decision to hold over to 6 April 2017 Meeting.

**Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 6 of 6**

				Charters Towers and Townsville City Council found they were not in a position to support the awards due to be held in 2017.					
--	--	--	--	---	--	--	--	--	--