

Townsville Cemeteries



Form # 1 Application to Reserve a Grave/Site

Form to be returned to: Email: townsville.cemeteries@townsville.qld.gov.au

Postal: Townsville City Council, PO Box 1268, Townsville QLD 4810

Phone: 07 4727 9754

Service Desk Location: Belgian Gardens Cemetery, 56 Evans Street, Belgian Gardens

In the event reserve and interment is to occur simultaneously, Form #2 Interment Application must be completed.

Section 1: Reservation Plot Type Requested: (please tick the appropriate box)

Coffin options

Lawn
Monumental
Infant lawn

Ashes options

Reflections beam
Ashes (lawn)

Remembrance courtyard walls

Single niche
Double niche
Other _____

Prices available from Townsville City Council's Cemeteries Fees & Charges

Please allocate the next available plot at the Belgian Gardens Cemetery in the section I have indicated above

I have pre-selected a grave for reservation: **Section/Subdivision:**

Plot:

Section 2: Applicant / Right of Burial Certificate Holder/s Details

Applicant 1

Title:

Given Name/s:

Surname:

Postal Address:

Suburb:

State:

Postcode:

Mobile Number:

Work or

Home Phone Number:

Email Address:

Applicant 1 Signature:

Date (DD/MM/YYYY):

Applicant 2

Title:

Given Name/s:

Surname:

Postal Address:

Suburb:

State:

Postcode:

Mobile Number:

Work or

Home Phone Number:

Email Address:

Applicant 2 Signature:

Date (DD/MM/YYYY):

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Terms

I declare that the information I have provided in this form is complete and correct. I understand that giving false or misleading information is a serious offence under section 234 of the *Local Government Act 2009*. Only one right of burial holder is required, however, if reserving this plot in joint names, please provide both certificate holders details and signatures. A right of burial certificate will only be issued in the name of the applicant/s recorded above.

The applicant/s agrees to abide by all rules and regulations that may apply to the operation of the cemetery. Council may vary its rules and regulations at any time and in any manner deemed necessary. By signing this form, the applicant/s acknowledge/s and accept the terms outlined in the Townsville Cemeteries Statement of Principles. For the full *Townsville Cemeteries Statement of Principles*, please visit: [townsville.qld.gov.au](https://www.townsville.qld.gov.au).

Please note: advice given by applicants and right of burial certificate holders is relied upon by Council in good faith. Council does not accept any responsibility for allowing an interment that might be the subject of a later dispute between family members, executors and/or assigns.

Privacy Notice

Townsville City Council collects and manages personal information in the course of performing its activities, functions and duties. We respect the privacy of the personal information held by us. The way in which Council manages personal information is governed by the *Information Privacy Act 2009 (Qld)*. We are collecting your personal information in accordance with the *Local Government Act 2009* so that we can assess your application and reserve your site. Generally, we will not disclose your personal information outside of Council unless we are required to do so by law, or unless you have given us your consent to such disclosure. For further information about how we manage your personal information please see our [Information Privacy Policy](#).